

# Marcus Garvey School

The following is a list of items that may be donated for which you can receive service hours

These items are available at Office Depot, Staples, or any office supply store, Smart & Final, Costco, Target, Wal-Mart etc:

ITEM		DESCRIPTION	QUANTITY	HOURS
Copy Paper	White	20 lb 8 ½ x 11	1 ream	1 hour
Colored Copy Paper	Assorted	20 lb 8 ½ x 11	1 ream	2 hours
Manila File Folders		1/3 cut tabs letter size	100/box	1 hour
Expo Dry Erase Markers	Black		1 dozen	2 hours
Chalk	White/Colored		10 dozen	1 hour
2 Pocket Folders			25 ct	1 hour
3 Ring View Binders			10	1 hour
Glue Sticks			6 packs 4 count	1 hour
Glue Sticks			3 packs 6 count	1 hour
Hand Sanitizer minis 3oz or above			6 bottles	1 hour
Notebook paper		College/Wide Ruled	4 packs	1 hour
Paper or Plastic Dividers			4 packs	1 hour
Pens		Black/Blue	10 bags/10 ct	1 hour
Photo Paper			25 pages	1 hour
Scotch Tape			10 rolls	1 hour
Staples			\$20 worth (receipt)	1 hour
Tissue Boxes			10 boxes	1 hour
#2 pencils			72 count	1 hour
Sheet Protectors			200 pack	2 hours

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ITEM		DESCRIPTION	QUANTITY	HOURS
Tether Ball & Rope			1	2 hours
Basketball			1	1 hour
Glass Cleaner			6 bottles	1 hour
Band Aids		Regular Sizes 100 ct. latex free	1 box	1 hour
Styrofoam Cups		5oz or 7 oz	1 large box	2 hours
Styrofoam Dinner Plates	3-compartment	100 count per package	1 package	1 hour
Napkins	Lunch Style	500 ct per package	500 ct per package	1 hour
Paper Towels	2 ply roll	6 roll package	1 package	1 hour
Forks	Heavy Duty	500 ct per box	1 box	1 hour
Spoons	Heavy Duty	500 ct per box	1 box	1 hour
Kleenex	Family Size	8 boxes/package	1 package	2 hours
Bottled Water	16oz	24 or more per case	1 case	1 hour
Terry Towels		White	60ct/package	2 hours
Terry Towels		White	24 ct	1hour